

CALVERT COUNTY HEALTH DEPARTMENT

CORE SERVICE AGENCY

MINUTES

April 9, 2019

Noon

Calvert County Health Department

975 Solomons Island Rd N.

Prince Frederick, MD 20678

Attendees:

Doris McDonald	Champ Thomaskutty
Cynthia Middleton	Jennifer Moreland
Jennifer Edwards	Wayne Millette
Nicole Ukoumunne	Andrea McDonald-Fingland
Jason Phelan	Dave Spigler
Kristy Kidwell	Dr. Laurence Polsky
Sara Haina	

Champ Thomaskutty, Deputy Health Officer, called the meeting to order

Adoption of Minutes: The minutes from February's Board meeting were distributed and approved.

- **Old Business:**
 - RFP for On Our Own (Wellness and Recovery) Re-Published.
 - CSA Has NO bus passes, Besides the quarterly.
 - CSA Director Position Vacancy- Second recruitment for the position will be advertised by the end of April.

- **New Business:**

- **Mental Health FY20 Plan** – Review with BHA was held on April 3,2019. There were only minor error and corrections noted. Overall, BHA was very pleased and complimented a job well done by all. BHA will follow-up with a letter specifying corrections that should be made on final draft and Approval Letter.
- **4th Quarter Monitoring-** Reviews will occur from the end of April through the end of June. Reviews will take place via Conference call, that should be scheduled by April 19,2019
- **LDAAC Meeting** – Scheduled_ on Wednesday April 10,2019 at Barstow form 12 to 2.
- **On Our Own-**(Wellness and Recovery) Board Members were made aware of Joann Adams passing. Patsy Mitchell Will hold the Director Position until the end of FY19

- **Program Update from CSA Adult Coordinator - Wayne Millette**

- **Wayne and Cynthia have switched some responsibilities. This will give both a positive learning opportunity to understand each other's roles. Cynthia is now the liaison for SMCN and Wayne will be the liaison for Jail diversion and the Emergency Psych (EPS)programs.**

- **Wellness and Recovery (OOO):**

- *Fy19 All Programs should meet all of their conditions of awards(COA).*
- *Announcement of Mrs. Joanne Adams passing.*
- *Patsy Mitchell has agreed to step into the director position at On Our Own until the end of FY19.*

- **Consumer Support (Adult):**

- *We are currently out of Bus passes*
- *CSA has requested for changes to FY2020 Consumer Support Adults Grant Conditions of award. This will allow us to purchase bus passes throughout the year*
- *We have requested to move \$7,500 from the pharmacy side of this grant to add to transportation, in order to purchase 375 - \$20.00-dollar bus passes, BHA is aware of the request and feels it will be a great move.*

➤ **The Urgent Care /Hospital Diversion:**

- *FY19 Urgent care has been doing a great job. Judy Moorefield gives CSA monthly reports on who has kept their appointments and who hasn't.*

➤ **Court Assessor:**

- *All Goals are currently on target to meet all bench marks.*

➤ **FBG- Psychogeriatric-**

- *Currently this grant is behind in all benchmarks, but current numbers are great. Amanda has stepped into this position and is doing a great job since receiving her Social Worker license and stepping into this position.*

➤ **CSA Audits-**

- *There is currently one pending audit left to be completed. This is for Calvert Health Emergency room, for the hospital Diversion program.*

Program Update from CSA Child & Adolescent Coordinator - Cynthia Middleton

➤ **Consumer Support – Child & Adolescent Funds-**

- *The first and second quarters of FY19 has been fairly quiet. We have helped six children this quarter spending \$2,808.00 for bowling League memberships and Barstow acres therapeutic camps. There is still 7,733.00 remaining in this grant.*

➤ **Family Navigation –**

- *The first and second quarters of F19 have gone very well for Maryland Coalition of families. They have met half of their projected new families for each family except Charles County which is only lagging by 2 families. Each county is expected to have twenty new families each year, Calvert and St. Mary's still need 8 each, Charles is over by 2. They currently working with Sixty-seven returning families and have completed seven support groups, one workshop and attended numerous community meetings. They are projected to meet if not exceed their goals for the year. Mid-Year Audit was complete on March 28th.*

➤ **PATH-**

- *So far this year Path has met half of the targeted numbers, helping 87 new individuals and 456 services. Which puts them right on track, the grant states 115 new people and 600 services. Mid-year audit was complete in March as well.*
- **Jail** –
 - *All numbers look good and are on track.*
- **CIC-Jennifer Edwards-**
 - *April is sexual assault awareness month*
 - *CIC will be presenting at CSM for social justice day.*
 - *You are Believed (Pamphlet) given out. Open invitation for all to come out on Tuesday 16,2019 -12 noon at the Calvert County Circuit Court House Court Yard –to help bring awareness to sexual assault and prevention. At 1230 following the event we will walk (0.3 miles) to King park to show solidarity and support for this cause.*
- **Behavioral Health Update- Doris McDonald –**
 - *Introduction of Sara Haina- the New Substance Abuse Clinical Director.*
 - *They continue to Expand services to meet the needs of the community.*
- **Jennifer Moreland Calvert County Community resource-**
 - *Discussed the need for Long term care and support for the 5 families displaced from the Chesapeake Beach fires. There is a resiliency center in place until 04/19/19 At the Community Center. Families are aware of the support.*
 - *End Hunger is leading the Donations being given for the fire victims. They will be taking inventory and organizing donated items as well as storing these items until we are able to start allowing these families in to get items needed.*
 - *Handle with Care- Is a program being worked on with Julie Mashino that will notify Schools when any crisis takes place. – Looking for a licensed therapist to have on staff.*
- **Veterans Affairs Dave Spigler-**
 - *Spent some time in VA Hospital with his Brother in Law, he was very pleased with what he seen at this hospital.*
 - *Attended Funeral services for the oldest veteran last weekend.*

Next Board Meeting scheduled for JUNE 11, 2019

Respectfully submitted,

Kristy Kidwell

Office Supervisor