

CALVERT COUNTY HEALTH DEPARTMENT

CORE SERVICE AGENCY

MINUTES

February 12, 2019

Noon

Calvert County Health Department

975 Solomons Island Rd N.

Prince Frederick, MD 20678

Attendees:

| | |
|------------------|--------------------------------|
| Doris McDonald | Champ Thomaskutty |
| Cheryl Harms | Cynthia Middleton |
| Jennifer Edwards | Wayne Millette |
| Nicole Ukoumunne | Katrina Drew |
| Jason Phelan | Marianne Prince (Cheryl Harms) |
| Kristy Kidwell | Dr. Laurence Polsky |

Champ Thomaskutty, Deputy Health Officer, called the meeting to order

Adoption of Minutes: The minutes from October 17, 2018 were distributed and approved.

- **Old Business:**
 - 2nd Quarter Monitoring – Complete and Approved by BHA.
 - FY18 Rollover – Complete and Approved by BHA.
 - CSA Director Position Vacancy

- **New Business:**

- **Integration Updates:** All Board Members were given handouts (Blueprint- Vision for Integration Systems Management) (Article-Health-General) (Integration Organizational Chart) Helping to better break down and explain exactly what the integration will look like from the MH Plan standpoint.
- **Annual Plan-** Mental Health Annual Plan was reviewed, approved and signed off on by board members
- **Bus Passes-** Calvert County Core service agency has zero bus passes at the moment. We have nothing to offer clients at this time. We are hoping to receive some from DSS this week.
- **On Our Own-** (Wellness and Recovery) Board Members made aware that the RFP for OOO will be published to the Local Newspapers, CCHD website, MAHBA and all CSA offices by Friday February 22,2019.

- **Program Update from CSA Adult Coordinator - Wayne Millette**

- **Wellness and Recovery (OOO):**
 - *FY2018, all bench marks were reached, except the number of open clients, On Our Own was short by 16 hours only because of two snow days.*
 - *Fy2019, On Our Own is on track to meet all expectations, Ms. Joanne has been doing a great job by adding new groups on a weekly basis.*
 - *The RFP has been completed for On Our Own Wellness and Recovery for FY2020. Our current goal for the RFP is to have it sent to the Local newspaper (legal section) by Wednesday February 20th, 2019. CSA will also list it on the CCHD website as well as emailing to all CSA Directors.*
- **Consumer Support (Adult):**
 - *We are currently out of Bus passes*
 - *CSA has requested for changes to FY2020 Consumer Support Adults Grant Conditions of award.*
 - *We have requested to move \$7,500 from the pharmacy side of this grant to add to transportation, in order to purchase 375 - \$20.00-dollar bus passes, BHA is aware of the request and feels it will be a great move.*

- **The Urgent Care /Hospital Diversion:**
 - *FY19 Urgent care has been doing a great job. Judy Moorefield gives CSA monthly reports on who has kept their appointments and who hasn't.*
- **Court Assessor:**
 - *All Goals are currently on target to meet all bench marks.*
- **FBG- Psychogeriatric-**
 - *FY2019 BHA approved for Calvert County CSA to utilize a LCSW –C or a LCPC instead of a licensed nurse for this position. Currently this grant Is behind in all benchmarks, but current numbers are great. Amanda has stepped into this position and is doing a great job since receiving her Social Worker license and stepping into this position.*
 - *FY2020 we will be requesting an increase in our funding to support a part time Licensed social worker to support Amanda. BHA is aware of this requested change and stated there is extra money in that grant and we should move forward with the request of an increase of funding.*
- **CSA Audits-** *All Mid- Year Audits will be completed by the end of this month.*
- **RRP Referral Applications-**
 - *Our wait List has increased over the last 6 months*
 - *The Five State Hospitals discharge time has dropped from 110 days to 11 days due to a court order signed by the judge.*

Program Update from CSA Child & Adolescent Coordinator - Cynthia Middleton

- **Consumer Support – Child & Adolescent Funds-**
 - *The first and second quarters of FY19 has been fairly quiet. We have helped six children this quarter spending \$2,808.00 for bowling League memberships and Barstow acres therapeutic camps. There is still 7,733.00remaining in this grant.*
- **Family Navigation –**
 - *The first and second quarters of F19 have gone very well for Maryland Coalition of families. They have met half of their projected new families for each family except Charles County which is only lagging by 2 families. Each county is expected to have twenty new families each year. They currently working with Sixty-seven returning families and have completed seven support groups, one*

workshop and attended numerous community meetings. They are projected to meet if not exceed their goals for the year.

➤ **PATH-**

- *So far this year Path has met half of the targeted numbers, helping Sixty- one new individuals and Three-Hundred services.*

➤ **Jail –**

- *Through December the number of unduplicated individuals has been met, there are currently (182) One Hundred Eighty-two of the (180) One Hundred eighty required. They are doing well on the number of visits at (383) Three hundred and eighty-three of the required (800) Eight Hundred. They are a little behind in hours as 1600 hours are required annually and are currently at (609) Six Hundred and Nine. They are projected to meet if not exceed their annual goals.*

➤ **CIC-Jennifer Edwards-**

- *Busy as usual- Sex Assault Recovery Group scheduled to start next week.*

➤ **Behavioral Health Update- Doris McDonald –**

- *Rapid Response started in March and has since connected 350 clients with inside resources. Wait times are averaging two and half days. Provider cap bump up should better these wait times further. They have successfully provided services and provider replacement for the provider that was shut down. A+ Counseling- Finalizing pertinent location, primary care will be included service. Waiting for official word of expansion for the need of the community.*

➤ **OOO- On Our Own – JoAnn Adams –** *Water damage due to Sub pump being accidentally disconnected- flooded the entire comfort room, closed for 1 week (for drying/clean-up) Helping Hands came in and painted everything. Concerns for the winter months: a lot of homeless during the cold that are unable to get housing – they want to come to OOO and sleep like it is a shelter. Trying to bring attention to ALL that this is a wellness center and not a shelter for sleep.*

➤ **DSS-Cheryl Harms-** *Short Staffed, MDTHINK – Newest computer system for All counties – long term care and child support next to be rolled out July 1,2018(hyperlinked). All housing vouchers should follow the person. More bus passes available for pick for us.*

➤ **Brenda James –** *Health Association – Families in need Programs Families can come to the to get basic needs (In desperate need of Volunteers) This association was able to help Meals on Wheels when asked for help with Money for them to build steps in order to make certain deliveries*

- **MCF- Nicole Coates-** *Hosted a family fun night at Charles county Sweet frogs. They had around 11 attendees and it was a great time .*

Next Board Meeting scheduled for August 8, 2018

Respectfully submitted,

Kristy Kidwell

Office Supervisor