

**CALVERT COUNTY HEALTH DEPARTMENT
LOCAL BEHAVIORAL HEALTH AUTHORITY**

P.O. Box 980
Prince Frederick, Maryland 20678

Laurence Polsky, MD, MPH, F.A.C.O.G.
Health Officer

Andrea McDonald-Fingland LCSW-C
LBHA Director



STATE OF MARYLAND

Phone (443) 295-8584

Washington Area (301) 855-1353

Baltimore Area (410) 269-1051

Fax (443) 968-8979

www.calverthealth.org

**Calvert County
Local Drug and Alcohol Abuse Council
Meeting Minutes
06/10/2020**

COUNCIL MEMBERS PRESENT:

Andrea McDonald-Fingland, Cynthia Middleton, Wayne Millette, Katie Wandishin, Kristy Kidwell, Dr L Polsky, Jennifer Moreland, Cheryl Harms, Cindy Scribner, Susan Justice, Patrick Loveless, Betsy VanAuker, Kim Roof, Josh Underwood, Candice D'Agostino, Doris McDonald,

I. WELCOME, INTRODUCTIONS

II. REVIEW AND APPROVAL OF APRIL 2020 MINUTES.

- April meeting minutes attached to the meeting invite for approval
 - April Meeting minutes Approved (with revision to Section 6)
 - Motion to approve, #1- Wayne Millette, #2 Patrick Loveless
 - All in Favor- 0- Nays, 0- Stays
 - Note: Revised April meeting minutes sent to all members on 6/10/2020

III. YEAR IN REVIEW.

- COVID-19
- ASO TRANSITION
- COORDINATOR REPORTS
- Slideshow presented.
 - Question noted during slideshow presentation – What are the 5 new programs?
 - States Attorney Liaison
 - School Based Treatment
 - MAT Case Manager
 - Treatment in Detention Center

➤ **Coordinator Updates:**

- **Cynthia Middleton** –
 - Child and Adolescents, all running smoothly. Due to COVID all therapists are still doing virtual meetings
 - Friday is the Official Last day of school for CC.
 - All STATS and Performance measures are on target.
 - RRP's are full for Child and Adolescents.
- **Wayne Millette** –
 - All STATS are up to date. Overall everyone is doing a fantastic job.
 - Main problem being Optum and RRP's. Working with BHA daily on a solution.
- **Katie Wandishin-**
 - Katie introduced herself as the newest BH Coordinator on the LBHA Team. Katie is excited be here and gave some background on herself within the BH field of work.

IV. WORK GROUP REPORTS

- **By-Laws Workgroup- Danielle Russell:** At last workgroup, we combined the MH and LDAAC Memberships to discuss, decide and to be sure the minimum membership positions required on both sides are being met. Before asking LDAAC approval, we will ask Jennifer Moreland to review. This is again the minimum and we can expand if need be.
- **Messaging Workgroup-** We are in the process of formatting LBHA brochures. We have realized there is not enough content for a brochure and decided to use a postcard instead. Once the approval is given we will print and disperse them. We are creating brochures for all BH providers in the county. This will basically give people the full picture of what is available in Calvert County. Another area of discussion is creating Case Management brochures.
 - **Review and Approval of the LBHA Brochures:**
 - Jennifer Edwards noted there is nothing on the brochure about CIC/Domestic Violence and Crisis services- Andrea McDonald-Fingland suggested a Crisis Services brochure- Council was asked for recommendations on whether to remove some of the out of county services to add CIC or to create a Crisis brochure. Doris McDonald to take out the out of county info and add CIC. Also discussed was whether to include which providers offer telehealth in a smaller format.
 - **Vote to Approve with amendments/ recommendation to take out, out of county services, add CIC services and shrink telehealth portion.**
Motion to Approve - #1 Richard Spigler -#2 Jennifer Edwards, All in favor- 0-nays and 0-stays.

V. MEMBERSHIP RECRUITMENTS

- Announced Richard Spigler will be retiring from the board after at the end of this fiscal year. LBHA is hoping to do an end of year luncheon to celebrate his retirement and for our final board meeting.
 - Discussion of the membership breakdown and vacancies, there is an attached document listing all current filled positions and those that are vacant. Yellow highlighted areas are the vacancies. The Council discussed possibilities for vacant positions and updated any information on other member's positions. Asking Current Board members to actively recruit. And any person leaving or timing out should then recruit to fulfill that position within the Council. It was noted our County executive position is held By Jennifer Moreland and Julie Mashino. Council Agreed to remove the Governing Body position.

VI. MEMBER UPDATES

- **Patrick Loveless (District Courts)** – District courts are closed until May 1, 2020. All clerical staff are on a skeleton schedule, utilizing the Drop box and checking the box hourly. Commissioners are only handling
- **Richard Spigler- (Veterans Affairs)** – Spiggy was able to contact someone to set up a tour of the new VA Walk-in Clinic in Lexington Park. However, Due to the COVID-19 pandemic that tour is no longer an option at this time.
- **Jennifer Edwards (CIC)** – Although the office is physically closed, all staff are available via teleworking. They are holding weekly virtual staff meetings. The 24 hr hotline is still under regular operation. Jennifer stated they have seen a drop in Domestic violence calls, and believes this is due to people being stuck in the house with their abuser. There is a Virtual Abuser Intervention group to utilize. April is Sexual Assault month.

- **MEETING ADJOURNED**
- **Next LDAAC Meeting – June 10, 2020**

*Respectfully Submitted,
Kristy Kidwell*